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## **Ysgol Rhiwabon**

Pennaeth - Melanie Ferron-Evans B.A.(Joint Hons) MSc. N.P.Q.H - Headteacher

7<sup>th</sup> October 2025

Dear Parent/Guardian

## Year 7 Meet the Tutor - Thursday 23rd October 2025

I would like to invite you to our Year 7 Meet the Tutor on Thursday 23rd October 2025.

The aim of this meeting is to give you an opportunity to meet your child's Form Tutor. This is a valuable chance to ensure that the transition to secondary school has been a happy and positive experience and you will be able to discuss your child's progress.

Appointments will be restricted to five minutes in order to accommodate all students and will be available within the time allocations outlined below on a first come first served basis.

Please complete the form on your child's ParentPay account by Wednesday 15th October.

Appointments will be scheduled within the following time bands -

Band A (2.15pm - 3.00pm)

Band B (3.15pm - 4.15pm)

Band C (4.30pm - 5.00pm)

Once the form is completed with your preference, you will be allocated a specific time for your meeting which will take place in the school library. This will provide an opportunity for you to meet your child's form tutor in person.

Confirmation of your allocated time slot will be sent home with your child on Friday 17th October.

We look forward to seeing you in school and would like to take this opportunity to thank you for your support.

Yours sincerely

Mrs M Ferron-Evans

Headteacher

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