

Ysgol Rhiwabon  
Pont Adam  
Rhiwabon  
Wrexham  
LL14 6BT  
Ffon: Wrexham (01978) 822392  
Ffacs: (01978) 814918  
e-bost: mailbox@rhiwabon-high.wrexham.sch.uk  
[www.ysgolrhiwabon.co.uk](http://www.ysgolrhiwabon.co.uk)



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## Ysgol Rhiwabon

Pennaeth - Melanie Ferron-Evans B.A.(Joint Hons) MSc. N.P.Q.H - Headteacher

12<sup>th</sup> September 2023

Dear Parent / Guardian

### Parent Governor Election – 1 Vacancy

As we move into our next academic year, we review the membership of the school governing body. We have 1 vacancy for Parent Governor representative and would like to invite parents or guardians who are interested in this important role to put their names forward.

The attached nomination form needs to be returned to the school office by **Tuesday 19<sup>th</sup> September 2023**. Nominations received after this date will not be considered. If you wish, you can submit a short personal statement, of no more than 150 words, along with your nomination form.

The term of office of a parent governor is four years from the date of appointment. A parent governor may serve out their term of office if their child leaves the school during the period of their term of office.

If there are more nominations than vacancies, a secret ballot will be held. Ballot papers will be sent home with the pupils on Thursday 21<sup>st</sup> September and must be returned by Monday 25<sup>th</sup> September at the latest. Ballot papers received after the closing date will not be included. Ballot papers will be counted Monday 25<sup>th</sup> September.

The School Governing Body is a legal requirement and a valuable instrument for supporting the school and driving continual improvement, ensuring that every student achieves their best. We look forward to receiving nominations from parents / guardians to add to the excellent work of Ysgol Rhiwabon's Governing Body.

Please do not hesitate to contact me if you have any questions regarding the vacancies.

Thank you for your support.

Yours sincerely

**Mrs Melanie Ferron-Evans**  
Headteacher

