

Your information

Why the Local Authority and school need it, and what we do with it





Your Information

The Local Authority and schools collect information.

Things like:

- How many learners are in each school;
- Attendance records;
- Exam and test results;
- How many children are educated somewhere other than at school;
- What young people choose to do after they're 16.

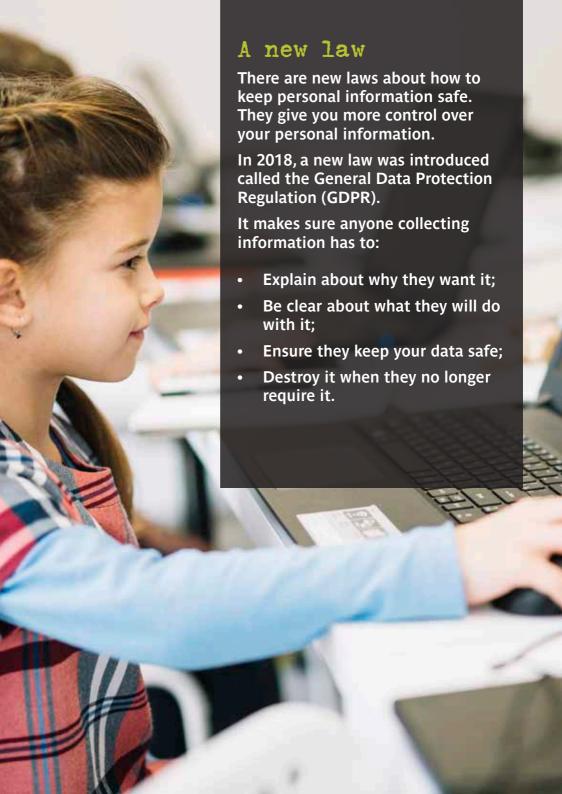
The Local Authority and schools also collect personal information.

Everyone has personal information:

- Your name;
- Address;
- Date of Birth;
- The names of parents or carers.

This helps people know who you are, and what you need.







The information we collect about you includes:

- Personal details like your name, address, date of birth;
- Your attendance records and any actions taken to deal with problems;
- Any extra support you need to help you learn;
- any support you get from social care services;
- your school tests and exam results.

This information helps us know who you are, and what you need.



Sharing your information

If we share your personal information we will explain who we are sharing it with, and we'll keep it safe.

We only share information containing personal details with organisations listed in the regulations. The list has places like:

- A new school;
- Welsh Government;
- Careers Wales, so you get the right training for work.

We also share information that does not contain personal details. We share it with organisations that we've asked to study it for us. They do this:

- For a reason like helping us plan for the future;
- Following the rules;
- For a set time;
- · Then they must destroy the information.

The school and Local Authority will retain and destroy the information in line with their retention schedules (how long we keep your data), these can be obtained from the contact details on the back page.

We keep information that does not contain your personal details to study for as long as we need to.





